Tuftonboro Free Library

Minutes of Trustees Meeting
September 10, 2026

Present: **Trustees:** Jamie O'Hagin, Betty Gunrud, Eileen Leavitt, **Alternate Trustee:** Marsha Hunter
Director: Dennis Guilmette

Meeting called to order at 3:00 PM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Betty) and seconded (Jamie). Accepted 4-0

3. Treasurer's Report:
A. Marsha reported that the new town payroll system and payroll company continues to be a problem for the Town with ledger issues. However, we have received our third quarter disbursement.
B. Budget expenditures are where they should be for the end of the third quarter.
C. As the Eaglemere fund has closed, Marsha suggested the money used from that fund be taken from the Hoppin fund.

Motion to approve (Jamie), seconded (Eileen) approved 3-0

4. A) Circulation down slightly for August, mostly in adult books.
B) We had 13 new patrons.
C) We had 7 library programs and meetings with 103 people in attendance.
D) The meeting rooms were used 39 times by outside groups.
E) We were open 26 days and 168 hours in August.
F) Final counts for Summer Reading were 73 kids checking out 991 books.
G) The Friends Annual Raffle raised $2,160 through ticket sales.
H) Ticket sales for the Friends of the Library annual luncheon with Michael Tougias on Saturday, September 6th are doing better.
I) The quarterly report for the Library was presented at the Selectmen's Meeting on Tuesday, September 8th. They were happy at where we were with our budget at this point in the year.
J) Preschool story hour resumes this week. First-graders will resume weekly visits from the school starting next week.
K) Dennis contacted NH Plumbing & Heating to find out where we stood with our bi-annual service (formerly quarterly) given we are overdue again. He said he will try to make it one Saturday this month, but I have my doubts he will get it done. Reliability has become an issue, and I think we may want to consider finding an alternative company in the future.
L) After 11 years of faithful service to the Tuftonboro Free Library, Ellan Hastings has retired from her position as Circulation Desk Assistant. Her last official day was Friday, August 28th. Good Luck to her in all her future endeavors!

5. New Business:
A. The Director will prepare a draft of the upcoming year's budget for our discussion next month.

6. Old Business:
A. Line Painting. If incorporated into the line painting at the new Police Station, it will not be completed this year. The Fire Dept does their own. Dennis will approach a member of the Fire Dept to paint lines for us, for which we will pay him. We may add that cost to the upcoming budget.
B. When Knight Security goes to look at security for the police station, they will come here t look at cameras for the Library.
C. Dennis had approached the Friends about forming a committee with the Trustees about designing an outside area. The committee members are Carolyn Sundquist, Debbie Lynch, Betty Gunrud and Dennis. He presented two outdoor pavilion type photos as possible examples. They plan to work on design ideas this winter.

Nonpublic Session
At 3:40pm Betty Gunrud moved to go into Nonpublic session citing RSA 91-A:3,llc in regards to a matter of reputation. Seconded by Eileen Leavitt Roll Call Vote All in favor
At 3:56 came out of Nonpublic session

Next Meeting: October 8, 2026, at 3:00 pm

Motion to Adjourn: (Jamie) and seconded (Marsha) Passed 3-0

Meeting Adjourned: 4:13 PM

Respectfully submitted, Eileen Leavitt, Secretary