Minutes of Trustees Meeting
August 13, 2026

Present: **Trustees:** Jamie O'Hagin, Eileen Leavitt, **Alternate Trustee:** Marsha Hunter **Absent**: Betty Gunrud
Director: Dennis Guilmette

Meeting called to order at 3:01 PM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Marsha) and seconded (Jamie). Accepted 3-0

3. Treasurer's Report:
A. Marsha reported that the new town payroll system, as well as the departure of the Town administrator has created a backlog in reporting. It will be sorted out by the end of August.
B. Budget expenditures are where they should be for the end of July.
C. MT accounts are now closed. New accounts with MVSB will earn no interest as they are named under the Town's ID and business accounts earn no interest. We keep our current tax ID number for donations.

Motion to approve (Jamie), seconded (Eileen) approved 3-0

4. Librarian's Report:
A) Circulation for July was strong and consistent with previous years.
B) We had 19 new patrons: 1 non-resident.
C) We had 10 library programs and meetings with 229 people in attendance.
D) The meeting rooms were used 33 times by outside groups.
E) We were open 25 days and 180 hours in July; closed for the 4th of July.
F) Summer Reading ends tomorrow (prize drawing at 10:30am); 73 kids signed up.
G) Wildlife Encounters will visit the library with six live animals on Friday, August 21st as part of Old Home Days activities.
H) Launch of 'Films on Fridays' postponed pending conclusion of summer events.
I) The Friends Annual Raffle of donated art, crafts & gifts is underway with 49 items being raffled. The drawing will be held Friday, August 28th at 4pm.
J) Ticket prices for the Friends of the Library annual luncheon with Michael Tougias lowered to $40 (from $60) due to low sales.
K) No further problems with the fire door since the incident following last month's power surges and outages. New batteries were installed in the overhead backup unit, function tests were performed, and the system was reset.
L) The Town Office will be provided with a copy of the key to the Meeting Room entrance only, rather than a master key to the whole building as previously discussed. Police and fire already have master keys, and the Town Office only needs a backup key for after-hours public access when arrangements were not made by public groups to pick up a key in advance.

5. New Business:
A. Thank you sent to the Town Garden Committee for the beautiful Library plantings and upkeep.

6. Old Business:
A. When the Town paints the line striping on the new police station parking lot, they will do our striping as well. The Town will cover the cost.

B. When Knight Security goes to look at security for the police station, they will come here t look at cameras for the Library.
C. Dennis will approach the Friends about forming a committee with the Trustees about designing an outside area for seating, gardens, etc.

Next Meeting: September 10, 2026, at 3:00 pm

Motion to Adjourn: (Jamie) and seconded (Marsha) Passed 3-0

Meeting Adjourned: 4:37 PM

Respectfully submitted, Eileen Leavitt, Secretary