

Minutes of Tuftonboro Free Library
Meeting of the Trustees with Bauen, SMP and Northpoint
April 18, 2019

Present: **Trustees:** Gordon Hunt, Paul Matlock **Alternate Trustee:** Marsha Hunter **Director:** Christie Sarles **Library Representative:** Dennis Guilmette **SMP Representatives:** Antony Mento, Ryan Nichols-Cloutier, Marcia Fletcher (interior designer) **Town Building Department** Jack Parsons

Meeting called to order at 2:00 PM

Building and Site Considerations: A) More site engineering is needed for the parking lot. That will cost another \$500 or less. This delays getting civil engineering drawings to Andre. Gordon will arrange this. B) Foundation design complete and released to Bauen. C) Demo plan has not changed since last meeting. D) Andre is hoping to start site work May 13. E) The meeting with fire department was productive. Fire department says the existing building is non-compliant, as the part of the far end of the old library is not close enough to an exit. To remedy this, a window in old part will become an emergency exit. F) The attic will have fire breaks between building sections. G) We do have alarm monitoring system. H) Electric is still planned to be a single phase. I) The goal is to have the rest of drawings by May 13. J) The Book drop will be put on the sidewalk, making sure egress is not blocked. K) Anthony is recommending Kimble for the casework.

Interior Design. A) Carpet tiles are now more in use than broadloom. There are more choices. B) Entrance carpet can be a different color so replacement will not be obvious. C) Designer suggests that other areas have regions that could also be replaced without being obvious. D) Different regions could have their own look, with a border and interior field. E) Examples of carpet tiles were shown and some choices were suggested to be looked at further.

Meeting Adjourned 4:00

Next Meeting: April 30 at 1:00

Respectfully submitted, Paul Matlock, recording secretary