

The regular monthly meeting of the Board of Trustees of the Tuftonboro Free Library was called to order on Thursday, **May 17, 2007**, at 10AM. Present were trustees Carolyn Sundquist and Marsha Hunter, and librarians Christie V. Sarles and Lindalee Lambert; trustee Ann Robinson was absent. Also present were Trustee-appointee Tina Antonucci and Selectwoman Sue Week.

#### **I. ACTION ON MINUTES**

The minutes of the April, 2007, were approved; the March, 2007, minutes were still unavailable for approval.

#### **II. TREASURER'S REPORT**

A. Our finances are OK; Carolyn will be added to the contacts on the PDIP profile.

#### **III. LIBRARIANS' REPORT**

- A. April was another excellent month! Circulation is up 8% from the same time last year; books continue to be #1.
- B. Laurie Fournier, new staff member, was introduced. She will work Thursdays and Fridays as well as 1 Saturday per month.
- C. The EBSCO (database) Searches continue to be busy. LLL attended a class on this and subsequently trained all staff.
- D. The older computers are very slow; there is now a new version of the circulation software. It was loaded on the Librarians' computer fairly quickly but very slowly at the front desk. We will upgrade those computers. There will be another software upgrade in October which will hopefully have more features.
- E. Space continues to be a problem; Materials added outnumbers deletions every month.
- F. The First Thursday programs finished with a bang – it was another good year.
- G. The added hours on Thursday mornings are getting busier each week.
- H. This year's summer reading program "Reading Roadtrip" is now organized with many great events for kids of all ages.
- I. Friends of the Library have met. Book and Bake sale will be July 7<sup>th</sup>. The Annual Meeting will be held on September 13<sup>th</sup>; Marie Harris will be the speaker.
- J. Quarterly report, attached.
- K. RALI has received grant for 80 children's' books and CDs

#### **IV. OLD BUSINESS**

A. Ann Robinson's resignation as Trustee has been received. Tina Antonucci was introduced. CS made motion to appoint her as new Trustee, MH seconded motion. Unanimous vote. Ann will remain active in the Library and has been appointed as Trustee-Alternate.

#### **V. NEW BUSINESS**

- A. JLMC safety inspection is scheduled for June 13<sup>th</sup>; time TBA.
- B. CS has begun review of the Library's Red Book of bylaws and policies. The Board of Trustees Bylaws will be reviewed by the Trustees for discussion at next meeting. Other policies etc will be review at future meetings.
- C. CS attended the NH Library Trustees' 50<sup>th</sup> anniversary gala. Met interesting people from around the State. Bruce Arstein spoke on "Libraries of the Future" and is available to assist NH Libraries.
- D. Sue Weeks was present to discuss the working relationship between the Board and Selectmen and The Library Trustees. Her comments/suggestions included:
  - 1. Library representatives may want to meet with the Selectmen on a regular basis; reporting of monthly statistics etc.;
  - 2. Mutual support and cooperation between the Library and Public Safety Building projects; and
  - 3. Future of current Library planning.

The next trustees' meeting will be Thursday, June 14th, 2007, at 3:00 pm.

Following adjournment of the Trustees' meeting, there was a meeting of the Building Committee.

Respectfully submitted,

***Marsha Hunter***

Marsha Hunter for  
Ann Robinson, Secretary  
TFL Trustees