

TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING

Minutes of October 9, 2008

Present: Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray

Librarians: Lindalee Lambert

Meeting called to order at 4:00 PM

1. **Minutes of September Meeting:** Approved.
2. **Treasurer's Report:** The bank fee of \$4.00 for maintaining the account has been resolved and should not appear again. The Merchant's Service Charge of \$10.00 per month for the Credit Card Charge Account and machine was discussed and referred to the Friends of the Library. Liese said she would speak to David Lee and see if the Friend's wanted to keep it active. The \$12,000 donation from the Friend's from the Book and Bake Sale and the Auction is not reflected in this month's report. We are on budget and there was some discussion and clarification of the Hoppin Funds. Money will be drawn out to cover the lap top and the new desk chair and the remainder of this year's allotment will be saved for future purchases. It was agreed that a record of the savings would be kept each year if the funds were not utilized or only partially utilized.
3. **Librarian's Report:** Lindalee reported that she and Christie have started with the 1st grade. Circulation continues to increase monthly. The Concert has been well publicized. The mugs are here and look great and the coffee is scheduled to arrive next Thursday. There will be a coffee basket raffled at the concert on October 18th. Joan Theve has spoken to the selectmen and received permission to store the books for the Book and Bake Sale in the Dearborn garage. Regular maintenance will be done next week.
4. **Old Business:**
 - a. **Library operating budget/Town Budget Clarification:** Terry Knowles from the Attorney general's office replied that the budget needs to be reported as a gross budget no matter where the funds are generated from. We will therefore continue to request the budget as a gross figure. The Trustees agreed that should the future fund raising not go as planned, the budget would be adjusted accordingly in order to not have the Town pick up the deficit. The RSA referenced is 32:5.
 - b. **Storm Damage:** The storm damage is all fixed. The heat tape has been replaced. There was a \$600 estimate from Dan Libby to remove the trees damaged in the storm and he will start in about 2 weeks. He was asked about recovering money from the sale of the wood and he said these trees were not that valuable. Painting of the ceiling and walls will be further discussed after we receive Ron LaBranche's bill for other storm-related work.
 - c. **CIP:** Meeting with the selectmen at 6:30 on the 27th of October and we are on the agenda to present the building proposal. The needs were projected for 20 years and that is the rationale for requesting a 15 year mortgage. It was felt that the building should be paid for before it becomes obsolete.
 - d. **Seacoast Energy Alternatives:** Tina emailed Seacoast regarding the storm windows with no reply forthcoming. She will follow that matter up.
 - e. **The 2009 Budget:** The budget could be discussed with the Selectmen at the October 27th meeting.
5. **New Business:**
 - a. **Hoppin Funds:** See Treasurer's report. Liese asked if there was any other information regarding the management of these funds and Lindalee said she would look in the folder after we adjourned.
 - b. **Other New Business:**
 1. The Boat will be raffled off. Two hundred tickets will be sold at \$20 apiece. The boat will be in the 4th of July Parade and will be raffled off at the Book and Bake Sale the week following the Parade.
 2. The Friend's are prepared to go forward with a campaign to educate the voters for the Library Building Warrant Article.

The meeting adjourned at 5:06 PM

Next Meeting: November 13, 2008 at 4:00PM (Peter Tennant, the Architect, will be in attendance)

Respectfully submitted,
Mary Ann Murray