

# TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING

Minutes of November 13, 2008

**Present:** Trustees: Tina Antonucci, Liese Gauthier & Mary Ann Murray

Librarians: Lindalee Lambert

Guests: Carolyn Sundquist, Selectman, & Sally Andersen

## Meeting called to order at 4:00 PM

1. **Minutes of October Meeting:** Approved, with the following change. Under Treasurer's report the last sentence should read: Each year a record of the utilized funds and the remaining funds will be kept.
2. **Treasurer's Report:** Money from the HOPPIN Fund was listed under gifts in the income column. Under maintenance items, Mike Phelps will continue to install the new lighting which is much softer and more efficient than the harsh fluorescent light. Typewriter repair is the only outstanding maintenance item and the money is there. Liese will check on the \$876.00 bill for the copier which is usually paid for by the Friends of the Library. She will move the chair purchase from the supplies to the furniture line. The lap top is still not ordered but will be soon. Carolyn Sundquist questioned if we were going over budget on salary and it was determined that we are still on target. She also posed the question regarding the PDIP funds and reminded the Trustees that they needed to have a public hearing if they went over the budgeted allotment for gifts and that the Selectmen needed to accept the overages. It was felt that we were not going to exceed the budgeted amount.
3. **Librarian's Report:** There were no questions regarding the circulation report. Lindalee is very pleased with the new lighting. The youngsters from the school are excited to be able to use the path from the school once again.
4. **Old Business:**
  - a. **Storm Damage:** The trees are removed and the path is clear for the school children. Chris Loomis will speak with Ron LaBranche regarding the ceiling painting as the damage from the second downpour caused the job to grow from touch-up to a more significant painting project. Lindalee also asked if the wall in the children's room, where the Monthly Artists display their work, could be repainted as it is in need. It was felt that that would be possible under the budget.
  - b. **CIP:** After meeting with the Selectmen on October 27<sup>th</sup>, it was felt that we still had no clear direction regarding the status of the Warrant Article for the new Library. Tina invited the Selectmen to this Trustee's meeting. Carolyn Sundquist attended. (It was discovered later that Dan Duffy thought the meeting was at 6:00 and that is why he did not attend.) At the Selectmen's meeting Dan Duffy spoke about the economy and Bill Stockman said he wanted to wait for the Public Safety Building and agreed that the economic times were difficult. The Trustees will attend the Monday morning work session to be held at the Town Office and present their case again to the Selectmen.
  - c. **Seacoast Energy Alternatives:** Jack from Seacoast has replied and the storm windows are in production. And will be ready in two to three weeks.
  - d. **The 2009 Budget:** The budget needs to be amended to reflect the 5.8% COLA. The trustees will attend the Budget Committee on Tuesday November 18<sup>th</sup> to discuss the 2009 budget.
5. **New Business:**
  - a. **Invited Guests:** Carolyn Sundquist attended. Peter Tennant, the Architect was asked to defer his visit until after we hear from the Selectmen.
  - b. **Hoppin Funds:** Liese will clarify the Hoppin Funds report.
  - c. **Budget Committee:** Trustees will attend.

The meeting adjourned at 5:16 PM

Next Meeting: December 11, 2008 at 4:00PM

Respectfully submitted,  
Mary Ann Murray