

**TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING
MINUTES OF JUNE 12, 2008**

Present: *Trustees:* Carolyn Sundquist, Tina Antonucci & Liese Gauthier
Librarians: Lindalee Lambert & Christie Sarles
Guest: Ellen Laase, Capital Improvement Program

1. **PUBLIC HEARING per RSA 202-A:4c - Accept donation of stock valued over \$5000**
The hearing was opened for public input at 3 pm. The Trustees of the Trust Funds received a donation on behalf of the Library of SE Johnson stock from John Tomb of the Tomb Fund. Mr. Tomb requested that the stock not be sold but be added to the Trust. There was no further discussion. Chairman Sundquist made a motion to accept the donation of stock. The motion was seconded and approved unanimously. A motion was then made to adjourn the public hearing at 3:05 pm.
2. **Approval of May Minutes** - The minutes were accepted and approved unanimously & will be posted on the website.
3. **Treasurer's Report for May** - Liese reported the electric bill is still being resolved with NH Electric Co-op. The Museum passes have been paid. The Savings Account will be adjusted as we were incorrectly charged a service fee. The Treasurer's report was accepted and approved unanimously.
4. **Librarian's Report** - Lindalee reported monthly circulation was 3,187. Yearly circulation to date is 15,986 (vs. 15,996 for all of 1998!). For the first time, circulation could surpass 3,000 each month. There were 11 new library cards issued (year to date 60). The pass for the Portland Museum of Art will not be renewed since the Currier Museum has reopened. The First Thursdays Book & Author will be moved to the Fourth Thursday so the Hikers can attend. The Book & Bake Sale is July 5th. The Friends are having a work party on June 25th to bring the tables down from TCS, mow the grass & clean the garage at the Dearborn property. The book unpacking will be June 26th. The Book Sale will be at the Dearborn property while the Bake Sale & Face Painting will be in the Hamel Meeting room. The Friends will be holding an Auction on August 8th at the Todaro Center, Camp Northwoods. There will be a live & silent auction, door prizes, live band, hot & cold appetizers & cash bar. The food will be provided by the Todaro Center. Jim Carey will be contacted for bartending. 100 tickets will be sold at \$20 each & will be available at the Library and Antonucci Insurance at Clarke Plaza in Wolfeboro. A list of the auction items will be posted on the website. Lindalee advised it was well worth her staying at the hotel during the NH Library Assoc.'s conference as she was able to attend 8 seminars. Some of the seminars she or Christie attended were Verbal Judo, How to Catalog Weird Stuff, Green Buildings, Inexpensive Programs for Adults & a Small Library Roundtable. Christie advised the most interesting point of the Green Buildings seminar was 10% of a building cost is construction while 90% is long-term operating & maintenance. Christie, Lindalee & Carolyn met with a solar energy contractor who evaluated the current building. The cost would be approximately \$20,000-\$30,000. The system could be moved to the new building. There is not enough roof area facing south to offset all our electricity costs. The system would need to be kept clear of snow. Even with a \$5,000 donation from a patron & a potential \$5,000 grant from NH Electric Co-op, adding a solar system to the current building would not be cost effective.
5. **Old Business** - There was none.

6. New Business

- a. Annual Safety inspection will be on June 18th.**
- b. CIP request for 2009** - Ellen Laase advised the CIP deadline for department reports is June 30th. The form is now on the Town's website in PDF format. The new & old library buildings are on the current CIP. The Trustees shared with Ellen that the Trustees and Librarians feel that due to the current economic climate it is not in the Town's best interest to put the entire new building project on the 2009 Town Warrant. The Trustees will be asking for support in the form of a Capital Reserve towards the new library. An affirmative vote at Town meeting would allow the Trustees and The Friends of the Library to move ahead with a strong fundraising effort.
- c. Tom Wallace retires** - Carolyn reported that Tom is retiring. Peter Tenant will be taking over his firm. Peter is LEED certified. Carolyn will contact Tom to set up the meeting with them in July.
- d. Resignation & Appointment of new Trustee** - Effective July 1st, Mary Ann Murray will be appointed and Carolyn will be resigning.
- e. Other** - Sue Weeks brought a concern to Carolyn that when the Town presents the operating budget that it should reflect the net amount for the Library, not the gross amount. Sue is concerned that presenting the gross amount makes the Town liable for the entire amount. Carolyn has left a message for Attorney Melissa Martin for clarification. The Trustees had received advice in March from Terry Knowles of the Attorney General's Office that the gross amount needs to be included in the Town's operating budget.

Next Meeting July 10, 2008 at 3:00pm

Respectfully submitted,

**Tina L. Antonucci, Secretary
Tuftonboro Free Library Trustees**