

TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING MINUTES OF MAY 8, 2008

Present: *Trustees:* Carolyn Sundquist, Tina Antonucci & Liese Gauthier
Librarians: Lindalee Lambert & Christie Sarles

1. **Approval of April Minutes** - Carolyn Sundquist asked that the minutes be amended to state that John Tomb was an unexpected visitor at our April meeting along with the nature of his visit. The minutes, as amended, were approved unanimously & will be posted on the Library's website.
2. **Treasurer's Report for April** - Liese Gauthier noted that the electric bill is being sorted out. NH Electric Co-op incorrectly shows a credit. Ocean Bank deducted more than our check was written for. The bank corrected our account but NH Electric Co-op has not corrected their accounting. Liese will amend the Treasurer's report to include the amount of April's electric charge. Carolyn advised Liese that the annual fund transfer out of the HOPPIN Fund needs to occur. Liese will speak with former Treasurer, Marsha Hunter, if she needs assistance with this.
3. **Librarian's Report** - Lindalee Lambert reported monthly circulation was 3,098 (vs. 2,705 in 2007). The Summer Reading Program will not be following the NH Library theme of Australia. Instead, summer programs will include visits from Squam Lake Science Center, Simplicity the Clown, puppeteer Carol Sanborn & 3-4 craft activities with a nature theme. Christie Sarles reported that a new hire, Joy Gotthardt, will start the beginning of June and will work until Columbus Day. Joy has experience as a book conservator and with book binding. She is willing to offer adult classes in paper flower and accordion book making. She will be attending Simmons College for Library Science. The staffing issue will be revisited in the fall but Joy will be a tremendous asset in the meantime. Patty Nisbet will be continuing her Knitting program and Scrabble nights. Knitting will be moving to Mondays nights soon. Check the website or ask at the Library for dates and times.
4. **Old Business** - Christie Sarles reported the Capital Improvement Plan committee has a work session with the Selectmen on Monday, May 19th.
5. **New Business**
 - a. **Schedule public hearing to accept gift of stock** - Carolyn reported that the Trustees of the Trust Funds received 200 shares of Johnson & Johnson stock from John Tomb to be added to the Tomb Fund. A Public Hearing will be held at our June meeting to accept this gift. Carolyn will contact the Granite State News to put a notice 7 days prior in the paper.
 - b. **Wolfeboro Oil prices** - Carolyn reported Wolfeboro Oil quoted her \$4.049 a gallon for her personal budget account. She is waiting to hear from Cathy Pounder re: the rate they quoted the Town.
 - c. **FAX fee** - A \$0.50 flat fee for incoming and outgoing faxes was set. We will not offer international fax service. It was agreed to revisit offering the service and fees if the number of faxes and the time involved becomes an issue.
 - d. **Other** - Carolyn reported that the Hikers voted on a donation to the Library of \$1,500 (\$500 a year over 3 years). Annual performance reviews of the directors were conducted. The Library is fortunate to have two wonderful directors that compliment each other so well.

Next Meeting June 12, 2008 at 3:00pm

Respectfully submitted,
Tina L. Antonucci, Secretary
Tuftonboro Free Library Trustees