

**TUFTONBORO FREE LIBRARY MONTHLY TRUSTEE MEETING  
MINUTES OF JANUARY 19, 2008**

**Present:** *Trustees:* Carolyn Sundquist, Tina Antonucci & Liese Gauthier  
*Librarians:* Christie Sarles

1. **Approval of December Minutes** - The minutes were approved unanimously & will be posted on the Library's website.
2. **Treasurer's Report for December** - There was \$1,562.50 left over in the Salary line at year end. The salary expenditure was lower than budgeted due to personnel changes. We received reimbursement from the Town in Jan. 2008 & it was recorded as Income (Town Funds) in Dec. 2007. A draft copy of the Financial Report for 2007 was reviewed. Liese will submit it to the Town as corrected (similar item with 2006 Salary).
3. **Librarian's Report** - Christie Sarles reported that the annual circulation was up 17.13% from 2006 (& 135.52% from 1998). A \$2,000 donation was received from the D.A. Hamel Family Charitable Trust. \$1,000 will go towards Collection. The snow banks in the parking lot are eating up our precious parking spaces. Christie will contact Steve Hunter, the Road Agent, re: bucketing up some of the snow. The carpet from the door to the desk is getting really wet & sandy so runners will be purchased. The new DVD rack is up so we will have to replace the large round children's table with a smaller rectangular table placed under the window. The new shelving displaced the catalog so a flat screen monitor would be a more efficient use of space. The monitor at the desk may be moved to the catalog & a new monitor purchased for the desk. The new copier is in (donated by the Friends). The old copier will be posted on the website as free to a local non-profit organization.
4. **Old Business**
  - a. **Investment policies and conformance to RSA 31:25** - Carolyn Sundquist made a motion to adopt the Investment policy, approved unanimously.
  - b. **Policies review/proposed changes** - The current policy was reviewed & discussed. Revisions will be discussed at next month's meeting.
5. **New Business**
  - a. **Reminder to sign up for election** - Filing period is from Jan. 23 - Feb. 1<sup>st</sup> at 5pm.
  - b. **Tomb Fund payment** - Dave Haegar advised that we have \$1,476 available to withdraw. Carolyn Sundquist made a motion to withdraw the full amount of \$1,476, approved unanimously.
  - c. **Report on Potential Library Grant** - Christie reported that the Robert & Karin Finlay Foundation is offering 3 grants of \$25,000- one each for a library, historical society & museum, not 3 libraries as was originally thought. The grant award is based on the total number of new members and the percentage of the total of the new members vs. total members. It was agreed that since there is no way to compete with larger communities & no guarantees that there are better uses of our time since the number of our patrons isn't an issue.
  - d. **Review Town Report reports** - The Librarians Report to the Town was reviewed & approved.
6. **Next Meeting February 14, 2008 at 9 am.**

Respectfully submitted,

Tina L. Antonucci, Secretary  
Tuftonboro Free Library Trustees