

Tuftonboro Free Library Building Committee

Minutes of the May 16th, 2007 Meeting at 2:30 PM

Those Attending:

Trustees: Carolyn Sundquist, Tina Antonucci

Librarians: Lindalee Lambert, Christie Sarles

Committee Members: David Lee, Linda MacDonald, Lois McLean, Ruth Smith, Terry Smith,
Joan Theve, Sarah Barnes Whelchel, Barbara Widmer

Minutes from the May 16th, 2007 meeting were approved. It was agreed to post our minutes (after acceptance) on the library's website.

Terry Smith presented his draft for the "TFL Communications Points" and a set of basic guidelines for discussing the project. Once the committee has a consensus, the points can be used to guide all of the committee members in any communication with the public through the press, information sessions and conversations. Some additions and corrections were made. All members are asked to read the draft carefully and to send any additions, corrections or comments to Carolyn ASAP. Carolyn will send soft copies to those not present at the meeting.

The librarians met last week with Tom Wallace, architect, and should have some changes for us to look at by the next meeting. Tom will solicit contractor's bids in January '08 so that we will have as accurate a cost estimate as possible for town meeting.

It had been suggested to Tina that when we are making plans for the new septic that we should have: a licensed designer, installer, a wetland scientist, and a soil scientist. Peter Cooperdock reportedly has the suggested qualifications and experience.

Christie told us that the Capital Improvements Committee (CIP), of which she is a member, plans to produce a document to give the town by September. Projects having a life of three years or longer and a cost of \$10,000 or more will be scheduled and rated.

The trustees will be responsible for running articles about the library project in the *Granite State News*. The hope is that we can educate the voters about all of the issues involved in our project so that they can make an informed decision when they cast their ballot. We may use a countdown to the vote method. It was suggested that our first article should address the point of why the library moved from an addition to a new building. Then we should move on from that issue. Lindalee suggested that we call the first article "Let's Clear the Air". Terry volunteered to talk to Jeanne Tempest to discuss our approach in our articles.

Discussion turned to the Friends' July 7th Book and Bake Sale at the library. The committee decided to:

- have an information table set up near the cash register
- have representation from the committee to discuss plans with the public
- have TFL brochures available
- ask people to sign a list if they would like more information
- think about whether we want to ask for donations

Plans will be discussed at the June 23rd meeting.

Tina will look into getting T-shirts, and other items to sell such as totes, bumper stickers and buttons. Janway.com and Calicographics were suggested as sources. It is hoped that the Friends would pay for this. Someone suggested that the committee could wear T-shirts or buttons at the Book and Bake Sale that said "Ask me about our NEW library" or "Have you heard about the library in the woods?"

Next Meeting: Saturday, June 23rd, 10:00 am.

Respectfully submitted,

/s/ Ruth Smith