

Minutes of Tuftonboro Free Library  
Board of Trustees Work Session  
June 29 ,2017

Present:

**Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray.

**Library Director:** Christie Sarles

**Meeting called to order at 2:00 PM**

The librarian and library staff have looked at SMP Plan D. They had the following suggestions/changes:

- 1) Move NH collection to History room
- 2) Take out current front vestibule to make more space, make it exit only. Maybe make outside a seating area to signal it is not an entrance.
- 3) Locate copy machine near front desk
- 4) Move large print into adult fiction near front desk. Needs to be near windows.
- 5) Periodicals need relocating
- 6) Perhaps abandon barn door to meeting room
- 7) Do we want a smart wall in the meeting room?
- 8) Paperbacks and books on cd are in the wrong place, need to be in adult area
- 9) Kids dvds need to be in the kids area
- 10) Move Periodicals on schematic to open up that space. Find other place for them.
- 11) Not sure we need all the computer stations shown
- 12) Where should book drop be?
- 13) Need kitchenette in meeting room, coatracks and pegs
- 14) Do bathrooms need to be unisex? What are the codes now?
- 15) Switch office and break room
- 16) Move OPAC from location shown
- 17) Need a space for the display case. Can the display case be part of the circulation desk?
- 18) Move or expand young adult area
- 19) Where will exhibit space be?
- 20) What will happen to stacks currently on the walls?
- 21) Bow window on north end needs work/replacement
- 22) Need heat in the current bathrooms
- 23) We need to consider new carpet/windows/paint in old part of library
- 24) Build pillars into meeting room wall and circulation desk

Wetlands issue: action - confirm that SMP has Gregory W. Howard maps and that we can build. Is SMP wetlands specialist on board? Christie will ask/discuss with SMP.

Meeting Adjourned 3:00

**Next Meeting:**

Respectfully submitted, Paul Matlock, recording secretary